

Date: November 5th, 2019

Location: JLD Elementary Library

JLD PTO Members in Attendance:

Deidre Love Sullens (President), Michelle Hudson (VP), Vicki Davarpanah (Treasurer), Renita White (Principal), Allison Petty (Teacher Appreciation), Vici Townsend (Teacher Liaison), Charlotte Robinson, Brooke Corntassel, Luke Corntassel, Cristina Byrne, Patty Balenseifen

*Meeting format followed agenda, as highlighted below by Topic. Notes added to include conversation points and voting that followed within each topic/subtopic. Volunteer Needs are in **Green**. Vote motion are in **Blue**.*

Meeting called to order @ 6:04pm.

UPCOMING EVENTS – VOLUNTEERS NEEDED!

- **Food Drive – Now through next Friday.** Flyers have been ordered and are scheduled to be delivered tomorrow, Nov. 6th. *Chair: Brooke Corntassel – will make sure they are put in Teacher mail boxes so they go home with Students in Thursday folders. (Thank you Brooke!) **May need a volunteer or 2 for pick up day next Friday. Which is also our Thanksgiving Day Lunch!***
- **Thanksgiving Lunch – Friday, Nov. 15th**
--- Need a Volunteer or 2 to help setup for Holiday Lunch---
This lunch is for students of Pre-K, K, 1st & 4th Grade to invite parents to join them for Lunch and PTO helps set up the tables. Renita said 5th graders can also help with setup.
- **Care Share – Starts Monday, Nov. 18th**
--- Need Volunteers to help sort, shop, remove tags etc. on different days ---
Got list today from the Foundation. CareShare Committee Chair: Michelle Hudson
Aiming to get the lists compiled, assigned to classes, printed and sent home with students by end of the week next week. Michelle will share with us the Volunteer plans soon, so we can recruit as needed for the different days/needs. Renita shared that if we have unexpected needs that arise, Spring Creek Church may be able to help.
- **Turkey Grams- Nov. 18th thru 21st**
--- Need 3 Volunteers during lunch times each day --- 10:30-1:30
Chair: Brooke Corntassel. We Will need to recruit help online and in newsletter.
- **Santa Store - Dec. 9th thru 13th**
--- Need 4+ Volunteers during lunch times each day --- 10:30-1:30
Plan is to have one board member present each day to tend to the cash box.
2 Other volunteers needed to help setup and assist student shoppers in the store.
2 or 3 people to help with wrapping. (Renita mentioned that 5th graders could probably help us in this area as needed.)

Action Points:

- *Allison and Amber will help with the supply shopping. Both Deidre and Renita would like to join.*
- *Need to check inventory again before our first shopping trip. (See last year's inventory spreadsheet)*
- *Also, Need to check store supplies-tissue paper, sacks, wrap*
- *Idea: Ask parents for plastic bags to help students carry their gifts. (Check to see stock on plastic "Thank You" bags we may have)*

*Note on Santa Shop Packets - We've received the information from many of the x-mas "shop in a box" options. Brought it up since several people have mentioned it to Board Members and several businesses have solicited to us. However, we had already decided to not go that route this year. We're doing our same plan as usual.) One good thing about these shops is that it takes 1 volunteer to run at lunch time. Renita mentioned that previous experience revealed the quality of the items from these "box in a shop" places were drastically lacking, e.g., items arrived broken etc. *Important note to keep in mind for the future.*

QUICK RECAP OF EVENTS:

- **Dinning with Dolphins**

- We have automated push notifications on app, email, and Facebook for remaining Dinning with Dolphins Garage Dates.

- We ordered and received new stickers for The Garage events with the correct time referenced. So, stickers will start going home on shirts again this month. (Thank you to Summer Morley for helping with the re-design!)

- Vicki Davarpanah will help separate Garage stickers by class count. Brooke Corntassel will stuff mailboxes so that stickers are in teacher mailboxes the morning of for each date.

- It was mentioned that we needed to Update MTK with November Garage Date. However, when we checked the calendar, it's already there! (Deidre will follow back up with the member who mentioned to make sure they are seeing it and get ahead of any tech problems if applicable.)

- *Queried members thoughts about mixing in some other restaurants to our Dining with Dolphins calendar. Members agreed mixing in additional locations for the Spring would be welcomed. *In particular, we have connections or contacts at the following locations:

- **Chick-Fil-A Filet** – (Northwest Expressway Location) PTO Member Dick Balenseifen emailed us the recommendation. Will want to to ask for James Novak and tell him Dick sent us.)

- **Raising Canes** – previously reached out to us with options.

- **Marcos Pizza** – previously reached out to us as well with options. One interesting thing they had was the ability to bring pizza boxes to the school for students to decorate and then parents could order pizzas the following week to see their student's pizza box art. Will check in with Mrs. Gleeson - potential art project? If it's a go, date suggestions that work well for her.

- Other location suggestions to look into possible arrangements: Freddie's Frozen Custard, Qudoba.

ACTION POINT – We will reach out and confirm arrangements for Spring months - dls

- **Council Meetings – Asphalt Update**

- JLD was indeed on the 2014 bond for the Asphalt resurfacing. It's expected the funds will be available sometime in May for the resurfacing project and can be tended to shortly after. PTO had set aside money last year for the asphalt painting portion to be done after the resurfacing is complete. We need to get a design set/idea of what should be on the asphalt from Renita and the School before we can start getting bids and decide on the provider. *Note: Having this part done will help ensure our asphalt resurfacing happens expeditiously over the summer. Once PTO firms up

these pieces, we need to submit/start the Project Approval process with the district before anything can be officially reserved/done.

- **Smoothie Days** – Afshan Khan Committee Chair... new 5 min early delivery window added. Afshan and Deidre have a meeting scheduled for Monday and will go over volunteer reach outs for remainder of the year. Automatic reminders are scheduled about all smoothie days from now through May; both as a FB post and reminder email/push notification. (One reminder will post the Friday before smoothie day, and one the Monday before, which is the day of the cut-off).
- **Popcorn Fridays** – Amber Anthony Committee Chair ... **need volunteers for remaining dates.**
- **Dollars 4 Dolphins** – Final Amount Raised: **\$19, 733.34!** We also raised another \$99 in Duct Tape Sales! GO DENNIS DOLPHINS!!!! All Reward Incentives are now officially done! Recap Below:
Individual Rewards:
 - Gift Card Drawing: Gave Away 8 gift cards, one every 15 min during Dolphin Splash!
 - School Support Champion Trophy was ordered and engraved with Top Earner plaque. We also ordered metals for top 3 Earners. The Trophy and Metals were presented at Day Break on Monday Oct. 28th.Classroom Rewards:
 - Coin Drive Winner –Mrs. Schoolcraft’s Class (Sno-Cone Party) *(Thanks Vicki!)*
 - 1st Place – Mrs. Rupe’s Class (Mobile Game Bus) – Completed on Tuesday, Oct. 29th
 - 2nd Place- Mrs. Howe’s Class – Root Beer Float Party completed Thursday, Oct. 24th
 - 3rd Place – Mrs. Townsend’s Class – Root Beer Float Party completed Thursday, Oct. 24th
 - 4th Place – Mrs. Sade’s Class – Root Beer Float Party completed Friday, Oct. 25th.School-wide Rewards:
 - Hot-Diggity Dog Luncheon– done by grade level at lunches on Friday, Nov. 1st
 - Prep-the-Principal as a Hot Dog – was done as a special assembly on Friday, Nov. 1st (Thank you to Michelle Hudson and Anna Cottle for volunteering their time and supporting the November 1st activities!)
- **Dolphin Splash!**
 - **Thank you** to Disty Simpson for getting and bringing in all the Soda Pop gift card donations! *Checking in with Disty about Sponsorship Thank You Suggestions/Advertising etc.
 - **Face Painting:** As previously voted during the first board meeting... All profits from the face painting went to Mrs. Gleeson to get Supplies for the Art Room. She got \$200 added to her classroom reimbursement total, and we extended her reimbursement date to April instead of November.
SIDE NOTE: We need receipts from teachers before the cutoff (which is Thanksgiving Break). Vicki will be updating her spreadsheet for all the teacher’s allotted classroom amounts PTO gave at the beginning of the year, and will email them individually to let them know how much is remaining so they know what they have left to claim/spend.
 - **Game Updates:** We still have money left from last year’s PTO board allotment for carnival game updates. The plan is to get additional and replacement games before the year wraps so it’s ready to go next year and can be part of the game line-up etc.
 - **DJ Notes** – No problems with the new DJ – it was his first event at JLD and was very helpful with the gift card giveaways. Suggestion to maybe mix up the music genres a little more. He was also available at the price point we needed. Original Budgeted Amount for DJ at events = \$350. For a few different reasons our Principal, Renita White, expressed a desire for us to return to our seasoned Disc-Jockey, “DJ Tom”. Tom had been tending to JLD events for the

last 7 years, and his pay only increased in price by \$50 all that time. (He originally requested \$600 per event this year. The added expense wasn't something we could approve during our first meeting.) **Motion brought forth to approve an additional \$150 for DJ Tom to do future events, which is a \$500 per event cost. Allison Petty Seconded the motion. Vote was passed unanimously at 6:53pm. Vote Passed @ 6:53pm to secure DJ Tom @ \$500 per event for remaining events this year by an Unanimous Yes.**

BRAINSTORMING SESSIONS – Taking Suggestions on how to spend money we raise this year.

Note: We typically vote on how we will allot funds closer to the end of the school year when we have final amounts and fundraisers are completed etc. Now that our first fundraiser is complete, we can start seeing how well our original budgeted and newly expected expenses can be covered + make plans on how to address any needs before the end of the year with relation to larger projects that may also need attention in May. We want to make sure everyone who has ideas and opinions gets an opportunity to bring it to the floor. After we collect all the ideas, get them prioritized and collaborated on with our Principal, we can see where we stand on funds to projects proposed to get quotes, vote as an organization, and execute plans.

Ideas mentions thus far:

- New/Updated Sign for Rockwell (We are checking with the district about this as well, in hopes they are able to assist with this cost.)
- Mascot Costume? (Floor discussion indicated that this is probably too expensive.)
- Beautification Efforts – *School-wide Beautification has been a theme re-introduced by the previous board. Keep in mind- depending on the project/effort, it can be a tad difficult to maneuver or execute considering district approval and involvement. For example, certain landscaping requires maintenance which they usually can't provide.*

Idea #1. Chain-link fence Illustration – (Will get pricing ranges for fence illustrations. Dolphins?) We could spruce different segments of the fence line around the school. Maybe start on spots most visible to visitors, and the section seen from the new PCN football stadium?

Idea #2: Rock Garden: Last year the PTO paid for rocks for a student art rock garden project, and that may need more assistance/money to be completed.

*Renita's Notes: She verified that as a community project, Spring Creek Church is willing to help with Rock Garden and Flower Beds. The idea is to put the rocks in the section of ground between the concrete and concrete wall where the bike rack area is at the front entrance. But, we would need to concrete the rocks in place. (This would also help with the muddy wash on the entryway concrete and having that mud trailed throughout the building.) Spring Creek needs to know what supplies will be provided before they can make plans. Eg. Concrete mix, supplies. Renita said Spring Creek has the knowledge needed to get the project addressed.

-Allison motioned to provide supplies for the Rock Garden/Deidre seconded. (Since we don't have a firm cost to associate with it just yet, voted with an expectancy of a few hundred in supplied \$300.)– Vote was passed Unanimously at 7:06pm.

- Button Maker – to use for different occasions (Use as a fundraiser or event enhancer at Dolphin Splash, Plays, etc. Where we take the polaroid pics and turn them into a button. We can also make buttons for volunteers – recognition etc. School Projects – teachers could use it etc.) Renita suggested making nameplates for use at events if we want to make sure volunteers have official type tags.

- Member presented idea: to get those active shooter door locks for classrooms. Ones that go under the door so they can come in. Renita mentioned the specific device mentioned probably wasn't going to be applicable for our school's specific setup, since the doors swing out into hallway. (Plus, we have glass windows around each classroom). Maybe an area we revisit later.
- Member presented idea: Volunteer Recognition: Shirts, ?
 - Recap of Mrs. White's suggestions/requests for the school...
 - Sensory Playground
 - Additional furniture for Maker's Space (e.g., Flexible Seating)
 - STEM Supplies: for a monthly PTO Sponsored new Stem activity (Classes visit one at a time. Would need supplies for max 30 students at a time, or 6-7 groups. Supplies provided for the groups to work together on the activity.) Christina Byrne said she would take on looking up activities on Pinterest and see what we can come up with!
 - Pre-K Maker's Space Cart (Pre-K doesn't get to go to Makerspace upstairs. Suggesting a cart to share between the 2 pre-K rooms with some age-friendly stem activities.)
 - Books for the giveaway (Scholastic makes the school a deal. Suggesting \$500-\$1000)
 - New Stage microphones (2-4 new wireless microphones)
 - Wrap Room/ Chill out boxes for classes maybe? See handout for specifics.
 - Party supplies for Conklin's Resource Room (kids with different needs that often miss out on the classroom parties). Allison Petty volunteered to make sure Conklin is covered at Christmas time with holiday party supplies.

REMINDERS FOR EVERYONE:

- Don't Forget to turn in your Volunteer Form to the office. This is IMPORTANT for future events and a requirement of the district.
- If you are a Homeroom Parent, you will be getting more information soon from Amber Anthony, our Homeroom Parent Coordinator about the Classroom Christmas Party!
- Smoothie Day Reminder: the store automatically removes the smoothie option at 7pm the Monday before.

-Meeting Ended at 7:27pm